MINUTES

Advisory Board of Athletic Trainers January 27, 2003 Texas Department of Health Exchange Building 8407 Wall Street, N-218 Austin, Texas 78754

The meeting was called to order at 9:50 a.m. by Natalie Steadman, Chair, and a quorum was established. Board members present were Natalie Steadman, T. Ross Bailey, Elicia Leal and Michael Saly. John Harvey was absent. Others present were Bill Wissen, Executive Secretary; Elizabeth Hoffman, Associate Executive Secretary; Allen Eggert, Executive Secretary Emeritus; Carolyn Wright, Program Attorney; Jim Zukowski, Ed.D., Director, Professional Licensing; Debbie Peterson, Assistant Director, Professional Licensing; Heather Muehr, Program Administrator; Eileen Hartman, Exam Supervisor; Becky Evers, Research Specialist; Mireya Uribe-Warren, Research Specialist; Marie Thorne, Administrative Assistant. Guests present were Kathy Craft, Spanky Stephens, Executive Director, Texas State Athletic Trainers' Association, and Jeff Smith.

The first order of business was introduction of guests.

The next order of business was introduction of new attorney, Carolyn Wright.

Agenda item number 5 was public comment. Mr. Jeff Smith from Abilene, Texas addressed the board. He expressed concerns regarding individuals practicing athletic training in North Texas without a license. The board discussed the investigation procedure and the method under which the fact-findings are released to the complainants.

Agenda item number 4 was presentation of an award to Kathy Craft for her dedicated service to the board.

Agenda item number 6 was discussion and possible action concerning absent board members. John Harvey was absent due to an illness.

Agenda item number 7 was the Chair report. Natalie Steadman, Chair, discussed attending the quarterly meeting. She reported that during this meeting there was discussion about Homeland security. No action was taken.

The next order of business was approval of minutes of the July 24, 2002 board meeting. A motion was made, seconded, and passed to approve the minutes as written.

Agenda item number 9 was the staff report. Heather Muehr distributed rosters of current, lapsed, and deleted athletic trainers. She discussed reorganization efforts within the Professional Licensing and Certification Division and the vacant Program Administrator position. There was also discussion concerning the introduction of legislation that would equalize disciplinary authority. No action was taken.

Agenda item number 10 was the staff report concerning examination statistics. Eileen Hartman provided handouts and discussed statistical information from the December 2002 examination. No action was taken.

The next order of business was the Education Committee report. Natalie Steadman reported that the committee had met twice during the past year with great outcomes. Ms. Steadman informed the board that the committee should only need to meet once in the upcoming year. The committee has developed an extensive pool of examination questions and has four practical exams. The committee also revised older questions that needed updating and created new test items that are more accurate to determine the competency of the candidates. The committee has also been looking at the inter-rater reliability of examiners. A PowerPoint presentation was developed in order to form consistency among all examiners. No action was taken.

Agenda item number 12 was the Executive Secretary=s report regarding new licenses issued. Bill Wissen stated that 66 new licenses had been issued and the last license issued is license number AT2697. No action was taken.

Agenda item number 13 was discussion and possible action concerning the Continuing Education Committee report. Liz Hoffman reported that three requests to provide continuing education credit had been submitted and approved since July 2002. The committee also received the first request for a correspondence course and it has been approved. No action was taken on the report.

The next order of business was review of the financial report. Debbie Peterson compared revenue and expenditures from fiscal year 2001 to fiscal year 2002. Ms. Peterson explained that revenue and expenditures have gone up. The TDH objective is now to increase fees by 10% and decrease spending by 7% in order to meet the state budget shortfall. No action was taken.

Agenda item number 15 was discussion and possible action concerning comments to proposed rule amendments to 25 Texas Administrative Code (TAC) Chapter 313.7 and 313.12. Heather Muehr read the comments that were received and explained the responses that were provided. The board discussed in further detail the effect of deleting the requirement for current first aid certification. No action was taken.

Agenda item number 16 was discussion and possible action concerning final adoption of amendments to 25 Texas Administrative Code (TAC) Chapter 313.7 and 313.12. A **motion was made, seconded, and passed** to adopt the rule amendments and publish the notice of adoption in the *Texas Register*.

The next order of business was announcement of the next meeting date. The next meeting date was tentatively set for July 22, 2003, in Austin, Texas. The time of the meeting was not determined. The meeting will take place in Austin, Texas instead of Arlington, Texas in order to decrease staff travel expenses. The board also discussed the need for board members, the Executive Secretary and/or the Associate Executive Secretary to cover the Advisory Board of Athletic Trainers' booth at the SWATA Convention.

The last order of business was adjournment. A motion was made, seconded, and passed to adjourn at 11:25 a.m.

Natalie Steadman, Chair	Elicia Leal, Secretary